

UNITED STATES COURT OF APPEALS
FOR THE SIXTH CIRCUIT

Deborah S. Hunt
Clerk

100 EAST FIFTH STREET, ROOM 540
POTTER STEWART U.S. COURTHOUSE
CINCINNATI, OHIO 45202-3988

Tel. (513) 564-7000
www.ca6.uscourts.gov

Filed: June 26, 2019

Ms. Jane Doe
P.O. Box 230721
Grand Rapids, MI 49523

Re: Case No. 19-1714, *Jane Doe v. Ben Carson, et al*
Originating Case No.: 1:18-cv-01231

Dear Ms. Doe,

This appeal has been docketed as case number **19-1714** with the caption that is enclosed on a separate page. Please review the caption for accuracy and notify the Clerk's office if any corrections should be made. The appellate case number and caption must appear on all filings submitted to the Court.

As the appellant, when you submit motions, briefs or any other documents to the Clerk's office, send only **1** original, which you have signed. Copies are no longer necessary. **Do not staple, paper clip, tab or bind pro se motions or briefs sent to the Clerk's office -- these documents are scanned and staples etc. create paper jams.** You must mail opposing counsel a copy of every document you send to the Clerk's office for filing.

Opposing counsel will docket pleadings as an ECF filer. Check the ECF page on the court's web site www.ca6.uscourts.gov for additional information about ECF filing if you are not familiar with it. The following forms are due by **July 10, 2019**.

Appellee: Appearance of Counsel
Disclosure of Corporate Affiliation
Application for Admission to 6th Circuit Bar (if applicable)

You have until **July 10, 2019** to either pay the \$505.00 appellate filing fee to the **U.S. District Court**, or file a motion for leave to proceed on appeal in forma pauperis and an accompanying financial affidavit in this court, **Sixth Circuit Court of Appeals**. **Failure to do one or the other may result in the dismissal of the appeal without further notice.**

The Clerk's office cannot give you legal advice but if you have questions about the forms, please contact the office for assistance.

Sincerely,

s/Antoinette Macon
Case Manager
Direct Dial No. 513-564-7015

cc: Mr. Erik Alwyn Graney
Ms. Jeanne Frances Long

Enclosure

OFFICIAL COURT OF APPEALS CAPTION FOR 19-1714

JANE DOE

Plaintiff - Appellant

v.

BEN CARSON, as Executive Director, U.S. Department of Housing and Urban Development;
UNITED STATES OF AMERICA; GARY HEIDEL, as Acting Executive Director, Michigan
State Housing Development Authority

Defendants - Appellees